Bartlesville Public Library Board
Minutes of the Special Meeting
July 9, 2026

The Bartlesville Public Library Board met for a Special Meeting on Thursday, July 9, 2026, in the Administrative Boardroom of the Bartlesville Public Library, 600 S. Johnstone, Bartlesville, Oklahoma. Notice was filed in the office of the City Clerk on Monday, July 6, 2026, and posted on bulletin boards at City Hall and the Library at 5:30 PM the same day.

1. Call to Order & Roll Call

Chair Dianne Crow called the meeting to order at 4:31 PM.

- **Members Present:** Dianne Crow (Chair), Kathryn Franz, Eric Gray, Stacy Lewallen, Martin Patzkowski, Benita Shea
- **Members Absent:** Sharon Hamilton, Kim Miller, Julie Pranger
- **Also Present:** Kiley Roberson, Cindy Yell

2. Approval of Minutes

- **Motion:** Kathryn Franz moved to accept the prior meeting minutes. Seconded by Stacy Lewallen.
- **Vote:** Motion passed unanimously (All Ayes).

3. Director’s Report (May & June)

Ms. Roberson presented the Director's Report:

- **Visits & Usage:** 28,348 visitors; 433 new library cards issued; 1,355 public PC users.
- **Collection Development:** 339 books added (469 total items added).
- **Marketing Initiatives:** Implementing displays at all events and a "Recently Returned" cart.
- **Programming & Events:** 227 total all-library events with 6,191 attendees.

    - *Youth Services:* 60 programs (3,720 attendees). Includes a new storytime extension activity.
    - *Adult Services:* 16 programs (120 attendees).
    - *All Ages:* 18 programs (1,240 attendees).
    - *Literacy Services:* 133 programs (1,111 attendees); 49 active learners and 11 citizenship learners (1 awaiting test, 1 awaiting interview).
- **Summer Reading Program:** 1,424 registrants and 523 completions to date.
- **Makerspace Unveiling:** Scheduled for July, features will include 3D printing, audio production tools, embroidery, soldering, a laser cutter, and more.
- **Facility Update (July 4 Storm Damage):** Minor damage incurred (broken tree limbs, loss of a gazebo, damaged southwest guttering). The library opened as an emergency cooling station on Sunday, July 5, serving over 200 people. Appreciation was noted for Hideaway Pizza, Washington County Emergency Management (WCEM), local churches, and Community Development for food and water donations.
- **Proposed Fine Elimination:** Ms. Roberson presented a proposal to eliminate late fees, noting aligned trends among peer Oklahoma libraries. The Board will consider a revised circulation policy, and the City Council will consider forgiving outstanding fines.
- **Future Projects (FY2027):** Rebranding, interior painting, custom interactive features for the storytime room, increased materials funding, and potential bookmobile additions.

4. Policy Review & Amendments

The Board discussed policy updates, addressing data retention (Ms. Roberson noted state law restricts sharing customer data). The following amendments were made:

- **Motion:** Martin Patzkowski moved to approve policies as amended. Seconded by Benita Shea.
- **Vote:** Motion passed unanimously (All Ayes).

5. Board Comments

- The Board recommends that the Bartlesville City Council approve the forgiveness of all outstanding overdue library fines.

6. Public Comments

- None present.

7. Agenda Items for Next Meeting

- **Next Regular Meeting:** September 10, 2026

- **Items:** Approval of policies, including the new Maker Space Policy.

8. Adjournment

The meeting was adjourned at 6:07 PM.

Submitted,
Cindy Yell, Assistant Director