

## **Bartlesville Public Library Board Minutes of the Special Meeting**

On Thursday, March 19, 2026 at 4:30 PM the Bartlesville Public Library Board was called to order in the Administrative Boardroom of the Bartlesville Public Library, 600 S. Johnstone, Bartlesville, Oklahoma, pursuant to the notice filed in the office of the City Clerk, 401 S. Johnstone, Bartlesville on March 17, 2026 and posted the same day on the bulletin boards at City Hall and the Library at 5:30 PM.

### **Members Present:**

Dianne Crow  
Sharon Hamilton  
Katie Franz  
Stacy Lewallen  
Martin Patzkowski  
Benita Shea  
Eric Gray

### **Members Absent:**

Julie Pranger

### **Also Present**

Kiley Roberson, Library Director  
Cindy Yell

1. Chair Dianne Crow called the meeting to order at 4:30 PM
2. Mr. Patzkowski made the motion to approve the minutes from the January 8, 2026 meeting. Seconded by Ms. Franz. All voted AYE. Minutes adopted.
3. Ms. Roberson presented the director's report for January/February 2026. The library's physical circulation numbers are lower than expected due to some technical difficulties. The library added 225 new users during the period. Computer use continues to decline, so the library removed three computers and are going to move some furniture to allow more seating. Youth services impact for January & February stands at 45 programs, with a total attendance of 643. This number increases to 720 when counting the passive programming offered throughout the month: scavenger hunts, craft kits, and coloring projects,  
The adult programming team is making some changes to try and increase participation. They are increasing the number of programs and making efforts to create a monthly rhythm (3rd Tuesday events, 4th Thursday, etc.) to make the events more predictable for busy adults. In all-ages programming, 396 attended 5 events, including Pokemon Day on February 27.  
The literacy department held 123 programs with 1,156 attending. Chef Susan K. Miller

plans to create a cookbook using recipes from her cooking classes. The department has 11 active tutors, 65 active learners, 26 ELL students, and 45 Spanish learners. The library welcomed a new citizen recently- Leticia A. is finally celebrating her citizenship after her swearing-in ceremony was delayed due to the conflict in Iran.

White Rose Cemetery staff is working on cleaning up old records and deeds for spaces that were spoken for, but not paid for. About 200 spaces are affected.

The library added a total of 466 items to the collection, and added new browsing bins for children's books! The new shelving adds fresh colors to the area, and makes the collection much more accessible and browsable. Lots of parents have shared positive feedback, including one who pointed out that the new shelving makes it easier for parents to see (and keep an eye on) their children as they browse for books.

The end of the fiscal year is approaching, and the FY2027 budget will be voted on soon. Projects for FY2027 include: rebranding, new signage, new paint, adding custom interactive learning features to the storytime room, increased funding for e-materials due to increased usage.

4. Review and approval of policies
  - a. The one-sentence Equipment Use policy will be removed and incorporated into the Circulation Policy going forward. Mr. Patzkowski moved to approve the changes. Seconded by Ms. Franz. All voted Aye.
  - b. Ms. Shea moved to approve the Circulation policy; seconded by Ms. Hamilton. All voted Aye.
  - c. Mr. Gray moved to approve the Meeting Room Policy with minor grammatical changes. Seconded by Ms. Crow. All voted Aye.
  - d. Mr. Patzkowski moved to approve the Research Policy with minor grammatical changes. Seconded by Ms. Shay. All voted Aye.
  - e. Ms. Crow moved to approve the Ceremonial Flag Circulation policy with minor grammatical changes. Seconded by Mr. Gray. All voted Aye.
  - f. All policies were approved by the board.
5. Comments from Library Board members
  - a. Ms. Hamilton commented that she was pleased to see that the library updated its book club kit offerings.
6. There were no comments from the public.
7. Items for May 2026 agenda include approval of policies.
8. Adjourned at 5:50 PM.