

Bartlesville Public Library Board Minutes of the Regular Meeting

On Thursday, January 8, at 4:30 PM the Bartlesville Public Library Board was called to order in the Administrative Boardroom of the Bartlesville Public Library, 600 S. Johnstone, Bartlesville, Oklahoma, pursuant to the notice filed in the office of the City Clerk, 401 S. Johnstone, Bartlesville on January 6, 2026 and posted the same day on the bulletin boards at City Hall and the Library at 5:30 PM.

Members Present

Dianne Crow
Benita Shea
Stacy Lewallen
Katie Franz
Sharon Hamilton
Kim Miller
Julie Pranger

Members Absent

Martin Patzkowski
Eric Gray

Also Present

Kiley Roberson, Library Director
Cindy Yell, Assistant Director

1. Chair Dianne Crow called the meeting to order at 4:31 PM
2. Ms. Lewallen moved to accept the November 13, 2025 special meeting minutes.
Seconded by Ms. Franz. Aye: Crow, Franz, Hamilton, Lewallen, Miller, Pranger.
Abstain: Shea. Minutes accepted.
3. Ms. Roberson presented the director's report for November / December 2025.
Circulation has risen, and foot traffic remains steady, with 176 new customers.
Computer use continues to decline due to increased usage of WiFi, and due to holiday closings.
Youth programming and attendance increased, with 45 programs and 464 attendees. A new teen initiative "After 3" launched in December, offering food and activities on Wednesdays and Thursdays between 3:00 – 5:00 PM. Snacks are being supplemented by Chair Crow's church. "After 3" started with games, snacks, and music, and has already evolved to include cooking instruction for and by the teen participants.

In adult services, attendance decreased slightly, likely due to winter and holiday factors. Book clubs have seen low participation, and staff are considering options to refresh the program. Literacy services are going along steadily. The library hired a new literacy coordinator, Marty Louthan. There are 63 active learners, 21 citizenship learners, 8 English Language Learners, and 29 students in the Spanish classes.

The library added 372 items in November/December, and withdrew 111 items.

Ms. Roberson shared some year-end facts and data, including the 10 most checked out books of the year, and some data that shows total circulation increased 25.2%, with a 20% increase in visitors, and 60% increase in adult programs. Children's programming attendance more than doubled from 2024 to 2025, which is attributed to improved marketing and changes to the Summer Reading Program guidelines that allowed families to choose how they wanted to participate.

Ms. Roberson also presented facts about the upcoming city GO Bond election.

4. Review and approval of policies:
 - a. Ms. Pranger made a motion to approve the policy with grammar and formatting updates. Seconded by Ms. Franz. All voted Aye; motion carried.
 - b. Ms. Miller made a motion to approve the Laptop Circulation policy with revisions. Seconded by Ms. Lewallen. All voted Aye; motion carried.
 - c. Ms. Miller made a motion to approve the Use of Public Spaces Policy with revisions. Seconded by Ms. Franz. All voted Aye; motion carried.
 - d. Ms. Shea made a motion to approve the Wireless Acceptable Use Policy with minor edits or clarity. Ms. Pranger seconded. All voted Aye; motion carried.
 - e. Kim: visited a library in Provo UT. Nice SIGNAGE for the Library of Things collection. Very colorful! We are working with a designer for rebranding and wayfinding in 2026. Board games and card games and puzzles for checkout. "I-Spy" display case.
5. In comments from board members, Ms. Miller reported that while on a visit to a library in Provo, UT, she noted attractive signage for their Library of Things collection, highlighting colorful displays, circulating games and puzzles, and an interactive "I Spy" display.
6. There were no public comments on agenda items.
7. Items for next meeting include policy approvals.
8. The meeting was adjourned at 6:02 PM.