

**BARTLESVILLE PUBLIC LIBRARY**  
**DISTRIBUTION OF MATERIALS POLICY**

Groups are invited to inquire about use of library space to distribute free or unsolicited materials for educational, cultural, charitable, governmental, or civic purposes. Distribution of such material by the library does not constitute endorsement of the beliefs or policies of the sponsoring groups.

1. Library related information will be given priority for distribution, should space become limited.
2. All materials must fit onto shelves or spaces provided.
3. Library staff is not responsible for restocking materials.
4. For-profit materials will not be distributed.
5. After appropriate period of time, such materials will be removed and disposed of by the library unless prior arrangements have been made.
6. Every attempt will be made to ensure fair representation to all groups and organizations.