

Bartlesville Public Library Minutes of the Regular Meeting

On Tuesday, September 10 at 4:30, the Bartlesville Library Board was called to order in the Administrative Services Board Room at the Bartlesville Public Library, 600 S. Johnstone, Bartlesville, Oklahoma pursuant to the notice filed in the office of the City Clerk, 401 S. Johnstone, Bartlesville, Oklahoma on August 28, 2024 and posted the same day on the bulletin boards at City Hall and the Library at 5:00 PM.

Members Present at Roll Call:

Rhonda Hudson, Chair
Rob Fries, Vice Chair
Katie Franz
Stacy Lewallen
Martin Patzkowski
Eric Gray

Members Absent at Roll Call:

Kim Miller
Dylan Smith
Julie Pranger

Also Present:

Kiley Roberson, Library Director
Cindy Yell, Assistant Director
Laura Pryce, Youth Services Librarian
Rob Burns

The meeting was called to order by Chair Rhonda Hudson at 4:30 PM

Mr. Patzkowski made the motion to approve the July 9, 2024 minutes, with corrections. Seconded by Ms. Franz. Aye: Hudson, Fries, Franz, Lewallen, Patzkowski, Gray. Nay: 0. Motion carried.

The board discussed the membership of Dylan Smith. Mr. Smith has not attended a board meeting since January of 2023, and will be removed from the library board per bylaws.

Ms. Roberson presented July/August Director's Report. The library averaged 530 visitors per day. The library presented 51 programs for youth, with 765 attending. Fifty-two adults attended 5 programs, and 810 adults attended 105 Literacy programs.

The literacy department has 18 tutors assisting 113 adult learners, and 24 residents are working to earn their citizenship.

The Reference department answered 917 questions in July & August, and processed 192 interlibrary loans. Local & Family History welcomed 103 visitors and indexed 68 obituaries. The Collection Development team added 191 items to the collection.

Laura Pryce, Youth Services Librarian, presented the annual Summer Reading Program (SRP) report. This year's theme was "Adventure Begins at your Library" and residents of all ages were encouraged to read in exchange for tickets to prize drawings. Over 700 readers of all ages read a total of 420,148 minutes, and a total of 1,195 attended programs and performances. Highlights of this year's SRP included the Foam Party kickoff (385 attendees), and the pool party wrap-up (150 attendees). Popular events included a self-defense class for teens, and a crafting event to make Morse code bracelets. This year's SRP cost a total of \$5,427.73, with most of those funds coming from a generous donation from Friends of the Bartlesville Public Library.

The Video Surveillance Policy was presented with minor changes. Mr. Fries made the motion to approve, and Ms. Lewallen seconded. Aye: Hudson, Fries, Franz, Lewallen, Patzkowski, Gray. Nay: 0. Motion carried.

The Hotspot Policy was presented with minor changes. Mr. Patzkowski made the motion to approve, and Ms. Franz seconded. Aye: Hudson, Fries, Franz, Lewallen, Patzkowski, Gray. Nay: 0. Motion carried.

A new Library of Things policy was presented to the board, and minor changes were made. Ms. Lewallen made the motion to approve the policy with changes, and Ms. Franz seconded. Aye: Hudson, Fries, Franz, Lewallen, Patzkowski, Gray. Nay: 0. Motion carried.

Mr. Rob Burns spoke during the Public Comments section. He had a couple of questions about the Summer Reading Program statistics, and recommended changing the calculation of average minutes read per participant to *median* rather than *average*. He also suggested that the library include a five-year comparison when presenting library usage statistics.

Items for the November agenda include review of policies, and an updated Principles of Conduct Policy.

With no further discussion, the meeting was adjourned at 5:15 PM. The next meeting of the Bartlesville Library Board will be November 12 at 4:30 PM.

Cindy Yell

Submitted by Cindy Yell, Assistant Director
Bartlesville Public Library & Bartlesville Area History Museum.