

Bartlesville Public Library Minutes of the Regular Meeting

On Tuesday, January 9, 2024 at 4:30, the Bartlesville Library Board was called to order in the Administrative Services Board Room at the Bartlesville Public Library, 600 S. Johnstone, Bartlesville, Oklahoma pursuant to the notice filed in the office of the City Clerk, 401 S. Johnstone, Bartlesville, Oklahoma on December 28, 2023 and posted the same day on the bulletin boards at City Hall and the Library at 5:00 PM.

Members present at roll call:

Katie Franz
Rob Fries
Eric Gray
Rhonda Hudson
Stacy Lewallen
Kim Miller
Julie Pranger

Also present:

Shellie McGill, Library Director
Cindy Yell, Assistant Director

Members absent at roll call

Dylan Smith
Martin Patzkowski

The meeting was called to order at 4:30 PM by Chair Rhonda Hudson.

Two new board members were introduced: Stacy Lewallen and Julie Pranger.

Mr Gray made the motion to approve the November 14, 2023 Regular Meeting minutes as presented. The motion was seconded by Ms. Miller. Aye: Franz, Fries, Gray, Hudson, Lewallen, Miller, Pranger. Nay: 0. Motion carried.

Ms. McGill presented the November/December Director's Report. The library is averaging 485 visitors a day, and adding an average of 4 new patrons per day.

A total of 796 attended programs for youth in November and December, with 6 adult programs attracting 81 attendees. Literacy programs continue to have the biggest impact, with 2,761 attending or viewing 121 health or literacy events. Books @ Home delivered 532 items to 33 homes, and the literacy program has 18 tutors and 105 active learners.

The reference department assisted an average of 61 people per day, and the Local and Family History indexed 158 obituaries and answered 150 questions. The library added 502 items in November and December, and withdrew 1,411 items.

Ms. McGill shared the updates regarding the electronic signboard replacement. The library has received checks from The Lyon Foundation, PSO, and Rotary to help with most of the cost. The signboard has been ordered and is expected to be shipped in February.

Other upcoming projects include: the renovation of the former Reference area, replacing the aging skylights, and replacing the HVAC chillers. Two hush booths have been installed, and were paid for by grants from ConocoPhillips, Phillips66, and private donations. They were put into service in mid-December, and are already popular with patrons.

Ms. McGill is still recruiting community members to join the Multicultural Focus Group. Ms. Pranger and Ms. Lewallen offered to help with additional contacts.

The Use of Public Space, Circulation, and Wireless Acceptable Use policies were reviewed and no changes were proposed. The board identified outdated language in the Laptop Circulation policy, and it will be updated and resubmitted for approval at the next meeting.

During board member comments, Ms. Pranger asked if the library had a policy or procedure in place regarding cyberattack. Ms. McGill confirmed that we do, and made arrangements to share the document with Ms. Pranger.

Ms. Lewallen asked if the library is under pressure by community members or groups to remove books from the collection. Ms. McGill described the process for Reconsideration Requests. When a reconsideration request is made, the director, a board member, and a staff member review the request and the material, and respond to the requestor. Ms. Lewallen and Ms. Pranger agreed to be part of any future reconsideration processes.

No public comments were made.

Items for the March 12, 2024 Regular Meeting include the review of policies.

With no further discussion, the meeting was adjourned at 5:18 PM. The next meeting of the Bartlesville Library Board will be March 12, 2024 at 4:30 PM in the Board Room, Administrative Services Office at the Bartlesville Public Library.



Submitted by Cindy Yell, Assistant Director
Bartlesville Public Library & Bartlesville Area History Museum