

Bartlesville Public Library
Minutes of the Regular Meeting

On Tuesday, September 12, 2023 at 4:30 PM, the Bartlesville Library Board was called to order in the Administrative Services Board Room at the Bartlesville Public Library, 600 S. Johnstone, Bartlesville, Oklahoma pursuant to the notice filed in the Office of the City Clerk, 401 S. Johnstone, Bartlesville, Oklahoma on September 5 at 2:33 PM and posted same day on the bulletin boards at City Hall and the Library at 5:00 PM.

MEMBERS PRESENT AT ROLL CALL:

Kathryn (Katie) Franz
Rob Fries
Eric Gray
Kim Miller
Martin Patzkowski
Leigh Sutton

ALSO PRESENT:

Shellie McGill, Library Director
Cindy Yell, Assistant Director
Laura Jo Pryce, Youth Services Librarian

MEMBERS ABSENT AT ROLL CALL:

Rhonda Hudson
Dylan Smith
Shala LaTorraca

The meeting was called to order at 4:30 PM by Vice-Chair Rob Fries.

Mr. Gray made a motion to approve the July 11, 2023 Regular Meeting minutes as presented. The motion was seconded by Leigh Sutton. Aye: Franz, Fries, Gray, Miller, Patzkowski, Sutton. Nay: 0. Absent for vote: Hudson, Smith, LaTorraca. Motion carried.

Youth Services Librarian Laura Pryce presented the 2023 Summer Reading Program Report. This year's theme was "All Together Now." Participants of all ages are incentivized to read, complete activities, and attend library events. For every reading goal met, or activity completed, participants get virtual tickets for a prize drawing of their choice. The prizes included toys, technology, and games for all ages.

The participation and attendance numbers were lower than last year, and they are exploring ways to encourage more participation next year. Another factor contributing to lower turnout was the annual pool party, which was hampered by the summer drought. Instead of having the pool party at Frontier pool, they had to relocate to the YMCA, and the indoor pool drew a smaller crowd.

Ms. McGill presented the July/August Director's Report. The library's visitor count has come back to pre-Covid numbers. The circulation numbers are still strong.

A total of 1,601 attended or viewed the 64 programs for children and youth presented during July and August. Literacy Services presented 124 programs, with a total of 1,010 attendees. The collection services department added 520 new items in July and August. 523 items were withdrawn. Three sponsors have been approached to fund replacement of the electronic signboard outside the library, and we've had positive feedback. Vision Enhancement items have been added to the Library of Things. These include magnifiers and adapters to use audio players.

There are some projects coming up in the next few months. The reference area will undergo some renovation to make it a comfortable lounge and work space. The skylights are due to be replaced this Fall or early Spring. The HVAC chillers are in their final stages of functionality. One is down completely and awaiting a new computer board. Both chillers are due to be replaced in the Spring.

September is Library Card Sign Up Month. Replacement library cards are free all month long, and anyone who gets a new card is entered into a prize drawing. The Downtown Spooktacular will be Friday, October 27 from 5:30-7:30 PM. City departments will work together to have a presence and be "trunkers" and board members are invited to participate, too. The CommUnity Fest will be September 23 to celebrate the diversity in the community. The Library has been tasked with developing a group of diverse citizens to assess the needs of our multi-cultural citizens.

Karen Kerr-McGraw retired as Literacy Coordinator after 15 years with BPL. Literacy employee Cheryl Dorris has been promoted to Coordinator.

The library board has a new opening. Shala LaTorraca got a new job and is unable to continue on the board.

Assistant Director Cindy Yell presented the library's 2023 Annual Report. Circulation stayed roughly the same as last year, but programming for youth saw significant increases in attendance.

The Video Surveillance Policy was reviewed. Ms. Miller made the motion to approve with no changes. The motion was seconded by Mr. Patzkowski. Aye: Franz, Fries, Gray, Miller, Patzkowski Sutton. Nay: 0. Absent for vote: Hudson, Smith, LaTorraca. Motion carried.

The Internet and Computer Use Policy was reviewed. A suggestion was made to change maximum daily time to 120 minutes, or 2 hours. Mr. Gray made a motion to approve the policy as changed. The motion was seconded by Katie Franz. Aye: Franz, Fries, Gray, Miller, Patzkowski Sutton. Nay: 0. Absent for vote: Hudson, Smith, LaTorraca. Motion carried.

The Hot Spot policy was reviewed. Mr. Fries suggested changing the wording to state "patrons **must** [will] sign a Hot Spot Agreement..." Mr. Gray made the motion to approve the minutes with the change. Kim Miller seconded the motion. Aye: Franz, Fries, Gray, Miller, Patzkowski Sutton. Nay: 0. Absent for vote: Hudson, Smith, LaTorraca. Motion carried.

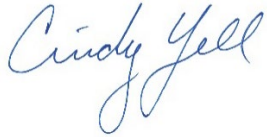
The board reviewed the July 29 letter from Phyllis Waller. They asked the director to send acknowledgement of the letter to Ms. Waller.

No Board Member comments were made.

No public comments were made.

Items for the November 14 Regular Meeting include the review of policies, and board openings.

With no further discussion, the meeting was adjourned at 5:39 PM. The next meeting of the Bartlesville Library Board will be November 14, 2023 at 4:30 PM in the Board Room, Administrative Services Office at the Bartlesville Public Library.

A handwritten signature in blue ink that reads "Cindy Yell". The signature is written in a cursive style with a large initial 'C' and a long, sweeping tail on the 'l'.

Submitted by: Cindy Yell, Assistant Director
Bartlesville Public Library & Bartlesville Area History Museum