

**Bartlesville Public Library  
Minutes of the Regular Meeting**

On Tuesday, July 11, 2023 at 4:30 PM, the Bartlesville Library Board was called to order in the Administrative Services Board Room at the Bartlesville Public Library, 600 S. Johnstone, Bartlesville, Oklahoma pursuant to the notice filed in the Office of the City Clerk, 401 S. Johnstone, Bartlesville, Oklahoma on July 6, 2023 at 9:34 AM and posted same day on the bulletin boards at City Hall and the Library at 5:00 PM.

**MEMBERS PRESENT AT ROLL CALL:**

Kathryn (Katie) Franz  
Rob Fries  
Eric Gray  
Rhonda Hudson  
Kim Miller  
Leigh Sutton

**ALSO PRESENT:**

Shellie McGill, Library Director  
Cindy Yell, Assistant Director  
Brittany Moore, Collections Librarian

**MEMBERS ABSENT AT ROLL CALL:**

Dylan Smith  
Shayla LaTorraca  
Martin Patzkowski

The meeting was called to order at 4:32 PM by Chair Rhonda Hudson.

Mr. Gray made a motion to approve the May 9, 2023 Regular Meeting minutes as presented. The motion was seconded by Katie Franz. Aye: Franz, Fries, Gray, Hudson, Miller, Sutton. Nay: 0. Absent for vote: Smith, LaTorraca, Patzkowski. Motion carried.

Library Director Shellie McGill introduced two new library staff: Collections Librarian Brittany Moore, and Assistant Director Cindy Yell.

Ms. McGill presented the May/June Director's Report. The library served 29,885 users during the period, an average of 564 per day, with a total circulation of 75,148 items. Summer Reading Club began in June, and Youth Services hosted 74 programs, with a total of 5,190 attendees.

A total of 3,488 adults attended or viewed the 144 programs presented during May and June. The Books@Home program served 23 homes, circulating 389 items. Literacy Services has 97 active learners and 10 participants in the Citizenship classes. Reference services now include a mobile printing solution to serve users who need to print from their mobile devices.

The collection services department added 384 new books, and 202 audio/visual media. 1,518 items were withdrawn. New items were added to the Library of Things collection, including animal anatomy kits, a 3D printing pen kit, and fitness accessories.

In staff news, Denise Goff is retiring after 35 years of service, and Collections Librarian Elsie Green is retiring after 33 years of service. The library welcomed two new staff members: Assistant Director Cindy Yell, and Collections Librarian Brittany Moore, who will replace Denise Goff and Elsie Green. Kayla Ashley earned her Master of Library and Information Studies degree from the University of Oklahoma. She has been a library specialist with BPL since 2019.

The library received three requests for reconsideration of materials in the last cycle. A committee was formed consisting of library staff and a board member, and they came to the conclusion that the material is appropriately classified and located in an appropriate collection.

Kim Miller asked about the library's criteria for withdrawing items. Ms. McGill described the various criteria, including age, condition, timeliness, and lack of use.

Ms. McGill followed up on a question from the May 9 meeting regarding the elementary schools for Bartlesville Public Schools leaving the Overdrive SORA program. We are still looking for ways to have more control over the collection available to the schools. BPS elementary schools appears to have accounted for about half of the monthly SORA usage.

The Collection Development, Distribution of Materials, and Photography & Videography Inside the Library policies were reviewed with no modifications or questions from the board.

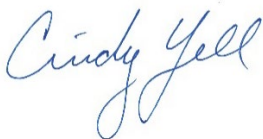
The board discussed election of officers for fiscal year 2024. Eric Gray nominated Rhonda Hudson and Rob Fries to continue in their roles. Leigh Sutton seconded the nominations. Aye: Franz, Fries, Gray, Hudson, Miller, Sutton. Nay: 0. Absent for vote: Smith, LaTorraca, Patzkowski. Motion carried.

Chair Rhonda Hudson asked if the library can sell branded items to the public as a fundraiser. Ms. McGill said she would investigate and report back at the September meeting.

No public comments were made.

Items for the September 12, 2023 Regular Meeting include the review of policies, a review of Hoopla usage and methods for controlling costs, and the options for selling library-branded merchandise.

With no further discussion, the meeting was adjourned at 5:26 PM. The next meeting of the Bartlesville Library Board will be September 12, 2023 in the Board Room, Administrative Services Office at the Bartlesville Public Library.



Submitted by: Cindy Yell, Assistant Director  
Bartlesville Public Library & Bartlesville Area History Museum