

**Bartlesville Public Library  
Minutes of the Regular Meeting**

On Tuesday, May 9, 2023 at 4:30 PM, the Bartlesville Library Board was called to order in the Administrative Services Board Room at the Bartlesville Public Library, 600 S. Johnstone, Bartlesville, Oklahoma pursuant to the notice filed in the Office of the City Clerk, 401 S. Johnstone, Bartlesville, Oklahoma on May 4, 2023 at 8:30 AM and posted same day on the bulletin boards at City Hall and the Library at 5:00 PM.

**MEMBERS PRESENT AT ROLL CALL:**

Kathryn (Katie) Franz  
Rob Fries  
Eric Gray  
Rhonda Hudson  
Shayla LaTorraca  
Kim Miller  
Martin Patzkowski  
Leigh Sutton

**ALSO PRESENT:**

Shellie McGill, Library Director  
Denise Goff, Operations Manager  
Karen Kerr-McGraw, Literacy Coordinator  
Cheryl Dorris, Literacy Assistant  
Ivonne Leap, ELL/Citizenship Assistant  
Josephine Harris, Bartlesville Resident

**MEMBERS ABSENT AT ROLL CALL:**

Dylan Smith

The meeting was called to order at 4:30 PM by Chair Rhonda Hudson.

Mr. Patzkowski made a motion to approve the March 14, 2023 Regular Meeting Minutes as presented. The motion was seconded by Mr. Fries. Aye: Franz, Fries, Hudson, LaTorraca, Miller Patzkowski, Sutton. Nay: 0. Absent for Vote: Gray. Motion Carried.

Coordinator Karen Kerr-McGraw presented the annual Literacy Services Report. She introduced Literacy Assistant Cheryl Dorris and ELL/Citizenship Assistant Ivonne Leap. She explained both Literacy Assistants are part-time staff paid with grant monies. Their work is invaluable to the community. Ms. Kerr-McGraw highlighted the services and programs Literacy Services has throughout the year. They host numerous classes, programs and services each week. Currently, there are seven Spanish Conversation, Citizenship, and ELL (English Language Learners) classes and seven exercise classes weekly. Health and wellness programs are presented bi-monthly. The exercise classes and programming events are funded by a Health Literacy Grant from the Oklahoma Department of Libraries. Volunteers have one-on-one tutoring with students trying to enhance their reading and math skills. Ms. Kerr-McGraw played video testimonials from current tutors explaining how rewarding and worthwhile it is to help others in this way. Literacy Services is a busy department in the Library with events happening each day. Board Members thanked the Literacy Staff for the services they provide.

Ms. McGill began the March/April Director's Report saying former Police Chief Tracy Roles was recently promoted to Assistant City Manager. In his new position, he will oversee the Library, History Museum, Fire Department, Golf Course and Airport. She said library users increased in March and April. The Library averaged 606 users per day. Ms. McGill did say some of the increase is probably due to the kids going in and out the door. Circulation totaled 67,606 during these two months. The Youth Services Department hosted

61 programs for children and teens with 2,725 in attendance. A total of 4,727 adults attended or viewed the 144 programs presented during March and April. 429 collection items were delivered to residents registered in the Books@Home program. Ms. McGill continued saying Literacy Services has 88 active learners and 32 participating in the Citizenship classes. Reference Staff help customers with faxing, proctoring exams, and 3D printing requests. The Local and Family History Department continues to host the monthly crafting classes for the public. 1,113 items were added to the Library's collection and ABE Book sales totaled \$1,640.00. Preparations are underway for this year's annual Summer Reading Program. The theme this year, *All Together Now* will be held June 5 – July 28 for kids, teens, and adults. Advertising will be done with billboards, flyers to schools, and an ad in the Bartlesville Monthly Magazine as well as all the social media outlets. The Library participated in this year's City Block Party on April 22<sup>nd</sup>. It was very well attended.

Ms. McGill was notified the Bartlesville Elementary Schools are canceling their partnership with Overdrive SORA. Overdrive does not have the controls in place to limit access of materials that may not be appropriate for all ages. All members of the State's Overdrive consortium can add materials. Ms. McGill is working with Overdrive to get controls in place. Ms. Hudson asked how much usage did the schools have. Ms. McGill was not sure but will check on the number. Ms. Miller expressed her appreciation for Ms. McGill's response in this matter.

Job announcements were posted for the Collections Senior Librarian and the Assistant Director-Library/History Museum. Ms. McGill is now reviewing the applications received and interviews will begin. Both positions can be hired on or before July 1<sup>st</sup>. This will allow a 30-day training period for the new hires.

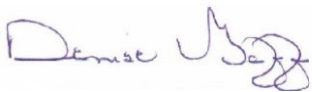
The Safety of Children, Interlibrary Loan, and the DVD Players policies were reviewed with no suggested changes or additions.

No additional Board Member comments were made.

Public Comments were made by Bartlesville Resident Josephine Harris. She expressed her concern about the changes being made to the Library. She believes libraries are quiet places for work and study. This is Bartlesville's only library and there are other places teens can go to hang out. She also believes too much emphasis is being placed on children and teens and not enough attention on regular patrons. Ms. Hudson thanked her for her comments. Mr. Patzkowski asked if noise canceling headphones that can be checkout might be an option. Ms. McGill will check into the costs.

Items for the July 11, 2023 Agenda include the review of several policies, election of officers for fiscal year 2024, and Ms. McGill will present the Overdrive usage numbers by the elementary schools.

With no further discussion, the meeting was adjourned at 5:27 PM. The next meeting of the Bartlesville Library Board will be July 11, 2023 in the Board Room, Administrative Services Office at the Bartlesville Public Library.



Submitted by: Denise Goff, Operations Manager  
Bartlesville Public Library & Bartlesville Area History Museum