



HOTSPOT POLICY

As funding allows the Bartlesville Public Library will lend portable WIFI Hotspots to Bartlesville Public Library card holders ages 18 or older who have a current library card in good standing (i.e. library card is not blocked due to unpaid fines or lost material).

The lending and Internet access period will be 21 days and patrons will sign a Hotspot Agreement when checking out the device. *Agreements state the lending criteria above along with the following criteria:*

The Hotspot may not be renewed unless there is availability and no other patrons are waiting for a device.

Hotspot checkout is limited to one per household. Hotspots are available on a first come, first-served basis. The Library reserves the right to refuse Hotspot service to patrons who have abused equipment in the past or who have a history of returning items late.

The Library accepts no liability and is not responsible for any damages or expenses resulting from use or misuse of the device, connection of the device to other electronic devices, malicious software or data loss resulting from use of device.

Patrons must present a government issued photo id to checkout a device.

Once a Hotspot is checked out to a Library patron, it becomes the responsibility of that patron. Any changes in condition while in the Library patron's care will be the patron's responsibility. The Library patron is responsible for any and all damage, loss or theft.

The WIFI Hotspot access to the Internet will expire at the end of the 21-day loan period. The Library will deactivate the device if it is not returned by the end of the loan period.

A fine of \$5.00 a day up to the full replacement cost estimated at \$ 202.00 will be charged for a Hotspot that is not returned. Damaged devices or parts will be charged at full replacement cost at the current fair market value.

Charges, based on current fair market value are as follows:

Case	\$10
Charger Cord and/or Plug	\$20
Instructions	\$ 5
Battery	\$20
SD Card	\$10
Wi-Fi MiFi Device	\$192
Replacement of Device & Case	\$202.

The Bartlesville Public Library is not responsible for information accessed using this device or for personal information shared over the Internet. Hotspot users are encouraged to follow safe Internet practices. Accessing, viewing or disseminating materials that are judged in accordance with current legal definitions as obscene or the use of the Internet in a way which violates federal, state or municipal laws will result in Hotspot privileges being suspended and/or criminal prosecution.

NOTE TO PARENTS/GUARDIANS: Internet content filtering is NOT provided on this Hotspot. Parents/Guardians are responsible for monitoring what their children access via the BPL Wireless Hotspot.

Implemented upon Board Approval 01/12/21