

**Bartlesville Public Library
Minutes of the Regular Meeting**

On Tuesday, September 10, 2019 at 4:30 PM, the Bartlesville Library Board was called to order in the Board Room-Administrative Services, Bartlesville Public Library, 600 S. Johnstone, Bartlesville, Oklahoma pursuant to the notice filed in the Office of the City Clerk, 401 S. Johnstone, Bartlesville, Oklahoma on September 5, 2019 and posted by 5:00 PM the same day.

MEMBERS PRESENT AT ROLL CALL:

Rob Fries
Tyler Hartzell
Brittany Hess
Rhonda Hudson
Richard Keim
Betsy Martens
Leigh Sutton

ALSO PRESENT:

Shellie McGill, Library Director
Denise Goff, Operations Manager
Joan Driesker, Women's Network

MEMBERS ABSENT AT ROLL CALL:

Dallas Lewis
1 Position Vacant

Chairman Tyler Hartzell called the meeting to order at 4:30 PM.

Mr. Fries asked for one correction to be made in the July 9, 2019 Regular Meeting Minutes. He asked that Judge Jan Dreiling be listed as "Also Present" at the meeting. Mr. Keim made a motion to approve these minutes with the correction. Seconded by Ms. Martens. Aye: Fries, Hartzell, Hess, Hudson, Keim, Martens, Sutton. Nay: 0. Motion Carried.

The Chair welcomed Joan Driesker, Women's Network, to the meeting.

Ms. McGill told Members the Library will receive \$74,850 from the Trust Authority this fiscal year. It is the largest amount ever received and will be used to purchase materials. The Library recently purchased a large format printer. It can print up to 36" wide and is used for posters and banners for exhibits. Ms. McGill received notice Dr. Bruce McGowan has resigned his position on the Board. He is no longer at the Rogers State University campus in Bartlesville. The vacant position is now posted on the City's website. A couple of new applications have been received. Members asked that previous applications be considered as well. Ms. McGill said circulation of digital materials hit another all-time high in August with 7,120 checkouts. She showed Members a graph of circulation statistics for ebook and eaudio circulation over the past five years. Circulation of these materials has doubled. Increasingly publishers are making it harder for libraries by setting new rules. Rules include limiting the number of circulations of ematerials; limiting the number of available copies; limiting the ownership period; and charging libraries more for purchases. Currently, the Library allocates 20-24% for ematerials. Unfortunately that does not purchase much due to the cost per item. She and Collections Librarian Elsie Green will be attending the consortium meeting in Stillwater on September 23rd to discuss these issues.

The Downtown Spooktacular has been scheduled for Friday, October 25, 2019. The Library will participate in this annual event and Ms. McGill invited Board Members to do so as well. Progress is being made in the Meeting Room A kitchen renovation. Ms. McGill is hoping the project is totally completed within the next 30 days. The new Creative Corner is complete and will open on Monday, September 16th. Individuals may schedule 2 hours at a time and groups of three or more may schedule the Corner for 4 hours. We are grateful to ConocoPhillips for the grant monies to create this new service. Sign-up will be at the Reference Desk. The Library has now has a AWE Early Literacy Station in the Youth Services Department. It is specifically designed for 2-8 year olds and has over 4,000 learning activities.

The City has plans for a GO Bond election in the near future. Departments are to anticipate needs for the next 7 years (2021-2028) and submit the requests to the City Manager by November 8th. Ms. McGill has contacted Scott Ambler, Ambler Architects, to help identify building needs for possible replacement. He will also calculate the costs of filling in the 2nd floor on the eastside of the building. Ms. McGill explained our current meeting room is not large enough to accommodate the people attending programs/events at the Library. She would like the additional space for a larger meeting room and a STEM Room. Ms. McGill will be attending the *Library Journal* Design Institute in Denver, Colorado on September 12 and 13th. She hopes to have one-on-one discussions with library architects about rearranging the main floor.

Ms. McGill said it has been suggested on Facebook the Library will be hosting "Drag Queen Storytime". She assured Members this is false. Library Staff are the only ones reading stories to children. Ms. McGill also plans to go pick out a library van sometime this month.

The annual Summer Reading Report was tabled until the next meeting.

Board Members received a copy of the Annual Report submitted to the Oklahoma Department of Libraries. Ms. Goff highlighted a few comparisons between last year and this year's report. The Library received six state grants this year not counting the private grants also received. Physical holdings are down due to the large deselection held earlier this year. Circulation of printed materials totaled 374,959 compared to 405,533 last year however, circulation of electronic materials went from 59,003 last year to 74,705 this year. Ms. McGill made programming a priority. Programming statistics last year were 768 total programs with 14,723 in attendance. This year the Library had 828 programs with 25,130 attending. Ms. Goff told Members the report is full of numbers that will take time to review. If they have any questions, please contact her or Ms. McGill.

Since the last meeting, Ms. Driesker updated the Board on the steps Women's Network has taken regarding their request for the Library name change. Ms. Driesker said they is not asking for a formal name change. They are asking for "Ruth Brown Memorial" be added to all signage inside and outside the building. One example she suggested was the glass at the entrance doors where the Library name and hours are listed. This is one location where "Ruth Brown Memorial" could be easily added without substantial costs. Ms. Driesker also indicated Women's Network will help monetarily as much as they can. Ms. Driesker is also scheduled to speak at the Westside Forum on September 17. Other members plan to speak and present this proposal to other organizations. Ms. Driesker said Women's Network will be happy to do a series of programs about Ruth Brown if the Library Board agrees to this proposal. Members discussed doing an informal ballot asking for public opinion. Ms. McGill offered to compose a short history of Miss Brown to be on the ballot for those not knowing the story. The ballot could also be put on the Library's social media pages. Ms. Hudson asked that "no

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opinion” or a phrase similar also be added because some people may not have an opinion either way. Ms. Driesker asked to see the ballot before it is put out for the public. Ms. Martens said she was glad to see the Library Board working on this proposal.

The revised Circulation Policy was presented for approval. Board Members reviewed the policy and made changes at the last meeting. Ms. Hess made a motion to approve the revised policy. The motion was seconded by Mr. Keim. Aye: Fries, Hartzell, Hess, Hudson, Keim, Martens, Sutton. Nay: 0. Motion Carried.

Ms. Martens asked for the word “to” be added in the first sentence of the Collection Development Policy. Ms. Martens made a motion to approve the policy with the listed correction. Seconded by Ms. Hess. Aye: Fries, Hartzell, Hess, Hudson, Keim, Martens, Sutton. Nay: 0. Motion Carried.

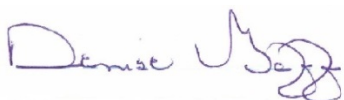
Mr. Fries made the motion to approve the Revised Internet and Computer Use Policy as presented. Seconded by Ms. Martens. Aye: Fries, Hartzell, Hess, Hudson, Keim, Martens, Sutton. Nay: 0. Motion Carried.

For Board Comments, Members discussed adding “Ruth Brown Memorial” to current signage. Mr. Keim asked if there are any legalities to consider if there is no formal name change. Ms. McGill will need to check with the City Attorney. Ms. Hess believed that Ms. McGill’s offer to rename the Local and Family History Room is a more substantial honor than putting her name above or below the Library name. Ms. Hudson commented that it was known that Miss Brown used her own money to purchase books when her book budgets were cut. She did not believe Miss Brown would approve of cutting the materials or programming budgets to pay for a name change. Members agreed. It was suggested that Ms. McGill and Mr. Hartzell meet with Ms. Driesker and the current president to see if a compromise could be reached. Discuss renaming the Local & Family History Department and a possible Ruth Brown Day. Several Members thought the meeting should take place before doing a public opinion poll. Mr. Hartzell and Ms. McGill will try to meet with them on Monday, September 16th.

No Public Comments were made.

Items for the November 12, 2019 agenda include the annual review of six policies and the 2019 Summer Reading Program Report.

With no further discussion, the meeting was adjourned at 6:03 PM. The next meeting of the Bartlesville Library Board will be November 12, 2019 at 4:30 PM in the Board Room-Administrative Services, Bartlesville Public Library.



Submitted By: Denise Goff
Operations Manager-Bartlesville Public Library & Bartlesville Area History Museum